

Announcement of Personal Data Protection Policy: For the Visitor

This announcement establishes the guidelines for the Company's practices regarding collection, use, and disclosure of personal data in accordance with Personal Data Protection Act B.E. 2562. This announcement applies to the visitor of Krungthai Panich Insurance Public Company Limited ("**Company**"). The visitor kindly carefully reads the terms and conditions described in this announcement.

1. Definition

"Personal data" under this announcement shall mean *any information relating to a person, which enables the identification of such person, whether directly or indirectly, including but not limited to the name, ID card number, address, online information, physical, mental, social, economic and cultural identity information, or any information enabling identification.*

"Visitor" shall mean *the outsider, who is not the Company's employee, customer, or insured person, coming in contact with the Company.*

2. Data collected by the Company

2.1 Data of the visitor

The Company needs to collect, use and disclose your personal data, including but not limited to:

- Name – surname
- Address, house registration
- ID card or passport
- Telephone number
- Picture
- E-mail
- Registration number of the vehicle
- CCTV footage

2.2 Personal data of Special category

The Company collects your personal data of special category in accordance with Section 26 of Personal Data Protection Act B. E. 2562 such as data pertaining to racial, ethnic origin, political opinions, cult, religious or philosophical beliefs, sexual behavior, criminal records, health data, disability, trade union information, genetic data, biometric data, or any similar data.

The Company shall inform you of details of collection, use, or disclosure of your personal data of special category prior to or during collection of your personal data in line with conditions and principles prescribed by law.

2.3 Personal data regarding law violation

You acknowledge that, in case of civil or criminal offense or violation of any law, the Company is entitled to collect or use your information regarding law violation. The Company carefully accesses, collects, discloses, or controls these personal data to the extent prescribed by law.

2.4 The Company collects, processes or uses the following personal data from outsiders

The Company would like to inform you that, to protect and maintain the safety of the visitors, and to protect the Company's interests, the Company installed the surveillance cameras (CCTV) for the safety inside the Company. The Company or outsourcing service provider hired by the Company, may collect, use and process the data of your images or video and personal data of your use and entrance in the Company's premise.

3. Data processed by the Company

The Company processes the personal data which the Company directly collected from you or from outsiders as specified in Clause 2.

4. Objectives and legal basis for collection, use and disclosure of your personal data

The Company collects, uses and discloses the personal data for the following objectives:

Clause	Objectives	Legal base
4.1	To maintain the security in the Company's premise	Legitimate Interests
4.2	To prevent, deal with and minimize the risks of any law violation	
4.3	To manage the risks, supervise and manage the internal issues	
4.4	To inspect the use of the Company's network for safety and consistency of IT system, data and communication of electronic data	
4.5	To inspect, prevent or avoid any wrong-doing, violation, offense, non-compliance with laws, regulations, rules and other restrictions of the Company	
4.6	For the lawful benefits of the Company	

To comply with the law (Insurance law or any relevant laws) the Company may collect, use and disclose the personal data of special category, including (1) information of racial or ethnic origin, religious or philosophical belief, or union membership (2) Biometric and genetic information and (3) Health information, sexual orientation. The Company processes the personal data either (1) because the Company obtains your consent for such procedure or (2) because the Company needs to collect, use and disclose your personal data to comply with the applicable laws or to protection the Company's interests.

You may ask for more information from the personal data protection officer, when the Company collects, uses, and discloses your sensitive personal data. After you gave the consent, you can withdraw the consent at any time by contacting the personal data protection officer. If you withdraw the consent, the Company may still need to process the personal data to comply with the law or to protect the Company's interests. In this case, at the time of consent withdrawal, the Company shall explain to you, which personal data the Company still needs to collect or process for the purpose of law compliance.

Moreover, the Company may collect, use and disclose the personal data for other objectives in line with or similar to the above-mentioned objectives, including for the historical, statistical or scientific research, archive collection, or public interests. If possible, the Company will not use, for the above-mentioned purposes, the data which can identify the person, or the Company may follow a procedure to limit the scope of personal data which can be used for research or information backup. In addition, the Company may adopt the pseudonymous method to avoid the use of your personal data.

5. Recipients of your personal data

The Company understands the significance of adequate personal data protection. The Company tries to limit the access to the personal data to only persons required to access such data to perform their duties. The employees and personnel of the Company, affiliated companies, Company's business partners, and third parties who provide the services to the Company under the contract regarding collection, use, and disclosure of the personal data and other contract parties who act in the name of the Company, will receive, collect, use, and disclose your personal data. The Company discloses the personal data to these companies as necessary to process the personal data, provide you the services and protect the Company's interests. The Company agrees to protect your personal data from unauthorized use,

access, or disclosure. You may contact the personal data protection officer to get the additional information regarding the types of service providers to whom the Company discloses your personal data. The Company may disclose your contact information in the officer list book provided to the Company's employees and general public. However, you are entitled to demand us to delete your personal data from the Company in accordance with the principles, conditions, and time period determined by the Company.

The Company may transfer your personal data to any companies or agencies, such as government agencies, public agencies, agencies regulating services or agencies regulating the Company (such as Office of Insurance Commission) or the organizations to which the Company is a member (such as Thai General Insurance Association) or the government agencies which supervise immigration, taxation, national security and crimes as prescribed by law, for the Company's business operation or joint business operation, transportation, joint event organization, profession affiliations and research

In addition, you allow the Company to disclose or transfer your personal data to its affiliated companies or business partners for the purpose of the corporate business operation, compliance with the policy, protection of the Company's interests or legitimate rights, or compliance with the announcements as determined by the Company case by case.

6. Transfer of personal data to foreign countries

The Company may transfer your personal data to foreign countries for the purpose of the corporate business operation as necessary. You agree and allow the Company to transfer your personal data outside Thailand to the person or agency located in other countries or under jurisdiction of other countries, whether the personal data protection law of that country meets the standard of personal data protection law of Thailand or not. The Company will follow the proper procedure of personal data protection to the same level of the personal data protection law of Thailand.

7. Data retention period

The Company collects and stores your personal data under the length of time specified by law. You can check the information regarding the retention period of your personal data with the personal data protection officer.

8. Your rights

You may exercise the following rights regarding your personal data at any time:

- Right to access your personal data held by the Company including the right to demand the Company to correct the incorrect or incomplete data.
- Right to ask for the copy of your personal data in the electronic form which you may transfer to the third party or demand the Company to directly transfer to such person.
- Right to object the processing result of your personal data for the marketing purpose or any purpose.
- Right to demand the Company to delete your personal data when they are no longer necessary according to the data collection objectives, including right to limit the scope of personal data processing, in case the Company cannot delete the data.
- Right to ask the personal data controller to suspend the use of personal data.
- Right to demand the Company to rectify the personal data to be correct, up-to-date, complete, and not cause any misunderstanding.
- Right to complain to a regulatory agency in case you believe that the Company violates your right.

Furthermore, you have the right to file a complaint with the expert committee of the Personal Data Protection Board if you believe that the company's practices do not comply with the Personal Data Protection Act.

You can exercise your rights in accordance with the rules, announcements, regulations determined by the Company in line with the principles of personal data protection law, the Company's Personal Data Protection Policy and

other principles determined by the Company. To exercise the above rights, you are required to submit the written complaint to the personal data protection officer of the Company according to the details in Clause 11 of this announcement. The Company shall have the sole right to consider the said complaint. The Company's decision on the exercise of your rights shall be final.

In the event that you demand the Company to delete, eliminate or restrict the collection, use, and disclosure of your personal data, or temporarily suspend the use of your personal data, or apply encryption of data whose owners cannot be identified, or you want to withdraw the consent, the Company may face some limitations in relation to processing your request, transactions with you or service provision to you.

9. Withdrawal of consent

If you no longer want the Company to collect, use process or disclose your personal data, you can withdraw your consent by submitting a complaint to the Company's personal data protection officer.

The withdrawal of your consent regarding personal data shall be under the conditions, rules, announcements or regulations prescribed in the personal data protection law, the Company's Personal Data Protection Policy and other regulations determined by the Company.

10. Amendment

The Company reserves its right to amend this policy due to any reason, as deemed appropriate, including for compliance with the laws, government policies, rules, announcements, regulations or other relevant restrictions. Upon any policy change, the Company shall announce such change in the Company's website at <https://pdpa.kpi.co.th/privacy>. The policy change takes effect immediately after the announcement in the website. You acknowledge and agree to comply with the amended version of Personal Data Protection Policy in any case. You should regularly revise and thoroughly read the Personal Data Protection Policy which the Company announces in the website.

11. Contact the Company

In case you want to exercise the rights in Clause 8 or have any inquiry regarding the collection, use or disclosure of personal data, please contact the company or the personal data protection officer according to the below detail.

Krungthai Panich Insurance Public Company Limited

Address 1122 KPI Tower, New Petchaburi Rd., Makkasan Sub-district, Ratchathewi District,
Bangkok 10400

Tel. KPI Contact Center 0 2624 1111

Website www.kpi.co.th

The personal data protection officer

Address 1122 KPI Tower, New Petchaburi Rd., Makkasan Sub-district, Ratchathewi District,
Bangkok 10400

E-mail dpo@kpi.co.th